

Student ID - for office use only



Enrolment Form | ACCA Part-time Courses 2010

Please make sure that you complete all sections of this application form clearly in **black or blue ink and block capitals** and return by Phone/ Fax/ Post/ email to:

LSBF, Admissions, 9 Holborn, London, EC1N 2LL, United Kingdom

Tel: +44 (0) 207 823 2303, Fax: +44 (0) 207 8232302, Email: admissions@lsbf.org.uk

For more up-to-date information about the application process please refer to www.lsbef.org.uk/students/apply.html

Title*(Mr/Ms/Mrs/Miss)..... Family Name*.....First Name*.....

Home Address*.....

..... City*..... Country*.....Postcode:.....

Date of Birth* (day/month/year)...../...../.....Tel: Home*.....Work*.....Mobile*.....

E-mail address*..... Passport number*.....Nationality*.....

**mandatory fields*

ACCA registration number.....

Exam sitting (tick as appropriate): CBE Jun 10 Dec 10

IMPORTANT: It is your responsibility to complete the ACCA registration requirements and enter the ACCA examinations.

U.K Employer's Authorisation For Sponsored Students

We authorise **London School of Business & Finance** to invoice us for the fees due in respect of the courses applied for by the student named above. We accept responsibility for the fees due in all circumstances including termination of employment and cancellation of enrolment.

Company Name.....

Manager's Name.....Authorised Signature.....

Position Held in Company.....Tel.....Fax.....

Email.....Work address.....

.....Postcode.....Website.....

Address for Invoicing (if different to the employer's address above)

Contact Name.....

Address.....Postcode.....

Data Protection Act

- We reserve the right to inform your sponsor of your progress, if requested.

Terms and Conditions

Students' attention is particularly drawn to this section, as registration on the course constitutes full and irrevocable acceptance of the terms and conditions.

1. To book a place on a course, either the full fee or a minimum deposit of 50% of the total course cost is required. All deposits received are for the sole purpose of reserving a course place and are non-refundable, save as provided otherwise in these Terms and Conditions.
2. Once letters have been issued confirming full time status, no refunds or course transfers are permissible other than in the instance of VISA refusal, and only when a student complies with the refund application procedures as detailed below.
3. If a student's VISA application has been refused, then the fees paid will be refunded less an administration charge of £100 (plus any courier and transfer charges) on production of the following documents: (1) Copy of the VISA refusal letter (APP200) (2) Copy of the student's passport showing both a photograph and signature; and (3) where the payee was not the student, an original authority letter from the student authorising the repayment to the payee. Applications for refunds under this section must be made in writing at least 15 days before the commencement date of the course (published date). It is the student's responsibility to satisfy them that they could comply with the notification guidelines prior to making an application. In circumstances when notification under this clause will be impossible, an application by the student forms a waiver of the rights under this clause/
4. If a visa application is refused on the grounds that the student is unable to provide necessary documents, adequate financial support or other reasons for which the student is accountable, the School accepts no responsibility to refund under section 4. The student is held responsible if the visa application has been made late and their LSBF enrolment has already processed.
5. A charge of £50 will be made to students for all dishonoured payments. The School reserves the right to report offenders to the ACCA.
6. The School reserves the right to dismiss any student at any time for non-payment of fees. No fees will be refunded for any student dismissed under this section.
7. The School reserves the right to inform the appropriate authorities, including the British Home Office, where a student has been removed from School under section 7 above.
8. Fees are published separately for each semester and are payable by all students studying at the time unless they have paid full fees prior to the publication of the new fees. Paying a deposit does not prevent any fee increase being applied. Promotions and offers may have restricted eligibility requirements and may change from time to time.
9. All fees exclude amounts payable to the professional body for student registration, exemptions and examination entries.
10. Availability of the online resources cannot be guaranteed due to reasons beyond the School's control, including technical faults and limitations.

Packages and special offers for ACCA students

shaping success in business & finance





PROMOTIONAL PRICE 15% off when 2 or more papers are booked before the 31st of January 2010
30% off revision course when booked before the 28th of February 2010

Additional certificates (please tick appropriate to reserve a place):		Feb 10	Jun 10	Aug 10	Feb 11
Sage Line 50	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Modelling Intermediate	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Risk and Financial Management	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Islamic Financial Qualification	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FMTA on Bloomberg	£1,100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Modelling Advanced	£1,400	Jan 10 <input type="checkbox"/>	Apr 10 <input type="checkbox"/>	Oct 10 <input type="checkbox"/>	Jan 11 <input type="checkbox"/>

Register for 2 or more papers and receive 30% off the below certificates.

Compete Standard*	No of subjects	Total Fee	Special offer	Deposit
1. Top quality ACCA study materials and exam kits	6 <input type="checkbox"/>	£2,500	£1,996	£998
2. LSBF lecture notes				
3. Mock exams and marking	9 <input type="checkbox"/>	£3,700	£2,996	£1,498
4. Free online resources – recorded lectures, lecture notes, questions with feedback.				
5. Pass guarantee	12 <input type="checkbox"/>	£5,000	£3,996	£1,998
	14 <input type="checkbox"/>	£5,600	£4,596	£2,298

Packages (Compete Standard and Compete 1st Class) Terms and Conditions:

Compete 1 st Class*	No of subjects	Total Fee	Special offer	Deposit
1. Top quality ACCA study materials and exam kits	6 <input type="checkbox"/>	£2,900	£2,300	£1,150
2. LSBF lecture notes				
3. Mock exams and marking	9 <input type="checkbox"/>	£4,300	£3,450	£1,725
4. Free online resources – recorded lectures, lecture notes, questions with feedback.				
5. Pass guarantee	12 <input type="checkbox"/>	£5,800	£4,500	£2,250
6. Free certificates** (see below)				
7. Career & Interpersonal Development programme	14 <input type="checkbox"/>	£6,500	£5,200	£2,600
Additional certificates	Feb-10	Jun-10	Aug-10	Feb-11
Sage Line 50 normal price £900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Modelling Intermediate normal price £900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Risk and Financial Management normal price £900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Islamic Financial Qualification normal price £900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FMTA on Bloomberg normal price £1,100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training placement normal price £900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
**Apply for 6 subjects and qualify for 1 out of 4 courses from the above for free Apply for 9 subjects and qualify for 2 of the 4 courses for free Apply for 12 subjects and qualify for 3 courses for free Apply for 14 or more subjects and qualify for all 4 courses for free *for more information regarding the training placement please visit www.lsb.org.uk				

* Programme Packages enable you to enroll for a number of subjects and fix the tuition fee. No other offer may be used in conjunction with a Programme Package. The minimum deposit payable on initial enrolment is 50% of the total package fee. Any balance must be paid in full at least two weeks prior to the first published course commencement date. If payment is made after this date the standard published fees will be applied. International students are required to enroll for a minimum of 15 teaching hours per term. When choosing a package, please specify which subjects you are taking during the 1st semester.

** When enrolling for a package of 6 or 9 papers which includes any essentials/options papers, an additional fee of £200 is payable on the Compete Standard package and £100 on the Compete 1st Class package. Please ensure to enclose the appropriate fee with your payment.

Simple terms and conditions apply to the guaranteed work placement.

Please check <http://www.lsb.org.uk/terms-and-conditions.html> for full terms and conditions.

BSc IN APPLIED ACCOUNTING (OXFORD BROOKES UNIVERSITY) - Mentoring Programme

LSBF students £250

External students £350

Student ID - for office use only



Please specify which papers you are taking. **CBE's are available for papers F1, F2 & F3 only** (MSER students must pass F2 and F3 before attempting F1)

COURSE TAKEN	15%OFF on PART TIME TUITION when booked before 31 st of January 2010						Specify/Choose Group	30%OFF on REVISION COURSE when booked before 28 th of February 2010		
	Jun-10 (Feb-10)		Aug-10 (Jun-10)		Dec-10 (Aug-10)			Jun-10		
Exam Date (Course Commencement Date)	Evening	Weekend	Evening	Weekend	Evening	Weekend		Standard 3/4 days	Weekend	Question Based
KNOWLEDGE	Subjects (tick as appropriate)							Subjects (tick as appropriate)		
F1 Accountant in Business	<input type="checkbox"/> £460	<input type="checkbox"/> £460	<input type="checkbox"/> £460	<input type="checkbox"/> £460	<input type="checkbox"/> £460	<input type="checkbox"/> £460	<input type="checkbox"/> Group 1 <input type="checkbox"/> Group 2	N/A	N/A	N/A
F2 Management Accounting	<input type="checkbox"/> £460	<input type="checkbox"/> £460	<input type="checkbox"/> £460	<input type="checkbox"/> £460	<input type="checkbox"/> £460	<input type="checkbox"/> £460		N/A	N/A	N/A
F3 Financial Accounting (INT)	<input type="checkbox"/> £460	<input type="checkbox"/> £460	<input type="checkbox"/> £460	<input type="checkbox"/> £460	<input type="checkbox"/> £460	<input type="checkbox"/> £460		N/A	N/A	N/A
SKILLS	Subjects (tick as appropriate)							Subjects (tick as appropriate)		
F4 Corporate and Business Law (Eng)	<input type="checkbox"/> £500	<input type="checkbox"/> £500	N/A	N/A	<input type="checkbox"/> £500	<input type="checkbox"/> £500		<input type="checkbox"/> £360 (3)	<input type="checkbox"/> £330	<input type="checkbox"/> £200
F5 Performance Management	<input type="checkbox"/> £500	<input type="checkbox"/> £500	N/A	N/A	<input type="checkbox"/> £500	<input type="checkbox"/> £500		<input type="checkbox"/> £360 (3)	<input type="checkbox"/> £330	<input type="checkbox"/> £200
F6 Taxation	<input type="checkbox"/> £500	<input type="checkbox"/> £500	N/A	N/A	<input type="checkbox"/> £500	<input type="checkbox"/> £500		<input type="checkbox"/> £360 (4)	<input type="checkbox"/> £330	<input type="checkbox"/> £200
F7 Financial Reporting (INT)	<input type="checkbox"/> £500	<input type="checkbox"/> £500	N/A	N/A	<input type="checkbox"/> £500	<input type="checkbox"/> £500		<input type="checkbox"/> £390 (4)	<input type="checkbox"/> £330	<input type="checkbox"/> £200
F7 Financial Reporting (GBR)	<input type="checkbox"/> £500	N/A	N/A	N/A	<input type="checkbox"/> £500	N/A		N/A	<input type="checkbox"/> £330	<input type="checkbox"/> £200
F8 Audit & Assurance	<input type="checkbox"/> £500	<input type="checkbox"/> £500	N/A	N/A	<input type="checkbox"/> £500	<input type="checkbox"/> £500		<input type="checkbox"/> £360 (3)	<input type="checkbox"/> £330	<input type="checkbox"/> £200
F9 Financial Management	<input type="checkbox"/> £500	<input type="checkbox"/> £500	N/A	N/A	<input type="checkbox"/> £500	<input type="checkbox"/> £500		<input type="checkbox"/> £360 (4)	<input type="checkbox"/> £330	<input type="checkbox"/> £200
ESSENTIALS	Subjects (tick as appropriate)							Subjects (tick as appropriate)		
P1 Professional Accountant	<input type="checkbox"/> £540	<input type="checkbox"/> £540	N/A	N/A	<input type="checkbox"/> £540	<input type="checkbox"/> £540		<input type="checkbox"/> £400 (3)	<input type="checkbox"/> £360	<input type="checkbox"/> £200
P2 Corporate Reporting	<input type="checkbox"/> £540	<input type="checkbox"/> £540	N/A	N/A	<input type="checkbox"/> £540	<input type="checkbox"/> £540		<input type="checkbox"/> £430 (4)	<input type="checkbox"/> £360	<input type="checkbox"/> £200
P3 Business Analysis	<input type="checkbox"/> £540	<input type="checkbox"/> £540	N/A	N/A	<input type="checkbox"/> £540	<input type="checkbox"/> £540		<input type="checkbox"/> £400 (3)	<input type="checkbox"/> £360	<input type="checkbox"/> £200
OPTIONS	Subjects (tick as appropriate) Choose 2 out of 4							Subjects (tick as appropriate)		
P4 Advanced Financial Management	N/A	<input type="checkbox"/> £540	N/A	N/A	N/A	<input type="checkbox"/> £540		<input type="checkbox"/> £400 (4)	N/A	N/A
P5 Advanced Performance Management	<input type="checkbox"/> £540	N/A	N/A	N/A	<input type="checkbox"/> £540	N/A		<input type="checkbox"/> £400 (3)	<input type="checkbox"/> £360	<input type="checkbox"/> £200
P6 Advanced Taxation	<input type="checkbox"/> £540	N/A	N/A	N/A	<input type="checkbox"/> £540	N/A		<input type="checkbox"/> £430 (4)	<input type="checkbox"/> £360	<input type="checkbox"/> £200
P7 Advanced Audit & Assurance	<input type="checkbox"/> £540	N/A	N/A	N/A	<input type="checkbox"/> £540	N/A		<input type="checkbox"/> £400 (3)	<input type="checkbox"/> £360	<input type="checkbox"/> £200
	No. of subjects:						Total payment:			

